



The City of Deport, Texas
Mayor John Mark Francis
201 Main Street, Deport, Texas 75435
903-652-3875

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that the **Regular** called meeting of the DEPORT CITY COUNCIL will be held at **6:30 p.m. on Monday the 14th day of December, 2020**, at the **Deport City Hall**, in DEPORT, TEXAS, 201 Main St, Deport, Texas 75435, at which time the Council will consider all matters pertaining to the, including by way of information but not limitation, the following matters and authorize the Mayor to execute all documents necessary on behalf of the City of Deport related to the action taken by the Deport City Council on the following matters:

Minutes of regular meeting\Members Present: Mayor John Mark Francis, Mayor Pro Tem Craig Folsie; Marilyn Glover and Rebecca Crawford.

Member absent: Robert Bailey

1. **CALL TO ORDER-** at 6:40 P.M. Announce Quorum Present and Meeting Called and Posted as Required by Law.
 - a. Pledge of Allegiance
 - b. Invocation-Craig Folsie

2. **Consideration, Discussion, and possible action on 2019-2020 Audit Report presented by Bob Arnold, with AWA Arnold Walker Arnold & Co., P.C.**

3. **Discussion and Action on authorization to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) program administered by the Texas Department of Agriculture (TDA)**

Presentation by Kathy Boyles regarding the grant including amount (\$350,000) of which the city would be required to match 5% (\$17,500). The grant can be used for sewer lines, water lines or street upgrade, whichever one is needed most. A door-to-door income survey would be required. A public hearing must be held before February 3, 2021. Grant closes May 3, 2021.

Motion to go forward with grant application by Rebecca Crawford, seconded by Craig Folsie, motion carried.

Further discussion of Housing Grant now in place – 6 applications have qualified for homes, 3 will go up for contractor bids on December 29, 2020. Budget for the homes has increased to \$125,000 per home. This grant expires April 2021, however the city can reapply for further housing grants.

4. **Mayor's Report**

5. **Open Forum (open to the public to address the City Council)**

6. **Discussion of Ordinance 2007-01**
 - a. Roy and Martha Castlebury – Mr. Castlebury was informed that his travel trailer/camper/fifth wheel did not comply with the city ordinance, he had illegally connected to city water/sewer, moved and connected before seeking approval from the council. He was given 30 days to remove said trailer.
 - b. Patrick Watson – Tiny house storage building cabin for mother-in-law – Mr. Watson was informed that the structure must meet the 1,000 sq. ft. living space requirement. They will increase the size of the building to comply and apply for connection at that time.

c. Tonya Haskell – Mr. Haskell was informed that he must contact Jack Baker and install a “backflow prevention valve” on his hose connection on the travel trailer and the permit for temporary connection is limited to 90 days to allow repairs on the existing housing structure at 467 N Jeffus. Period started on October 13, 2020 when water service was initiated.

7. Approve Consent Agenda

- a. Regular November 9th, 2020 Minutes – Minutes to be amended to reflect correct vote number on item Consent Agenda, Items pulled from Consent agenda and Motion to adjourn.
- b. Check Register- November
- c. Bank Reconciliation
- d. Budget Amendments
- e. Tax Collection- September, October, and November

Motion by Council Member Rebecca Crawford, Seconded by Craig Folsie to approve items b, c, d, and e. Motion Carried.

8. Monthly Maintenance

- a. Work orders – approved with the exception of brush cleared at the corner of Jeffus and Beville. Work order written to correct situation.

- 9. Executive Session-** Discussion and Convene in executive session under Texas Government Code 551.074- Discussion and/or action involving the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Sec. 551.071. Consultation with Attorney, David Hamilton, City Attorney: **Sec 552.104** Competitive Bidding; Sec. 551.076 Security Devices

Executive session not called.

10. Consideration, discussion, and possible action from Items pulled from Consent agenda.

Correction/amendment to be made to November 9 minutes.

11. Consideration, discussion, and possible action to move meetings to a different night to be decided at next meeting.

12. Next meeting scheduled tentatively for Monday, January 4, 2021 at 6:30 p.m.

13. Meeting adjourned at 8:20 p.m.