

REGULAR MEETING DEPORT CITY COUNCIL  
6:30 P.M. JANUARY 25<sup>th</sup>, 2021  
201 MAIN STREET, DEPORT, TEXAS  
*DEPORT CITY HALL*

**MINUTES OF REGULAR MEETING**

Members Present: Mayor John Mark Frances; Mayor Pro Tem Craig Folsie, Rebecca Crawford, Marilyn Glover and Robert Bailey.

Call to Order at 6:31 p.m. Announce Quorum Present and Meeting Called and Posted as Required by Law.

Pledge of Allegiance to United States and Invocation by Craig Folsie.

I. THE ITEMS IN THIS AGENDA MAY BE DISCUSSED AND VOTED ON IN ANY ORDER THE PRESIDING OFFICER MAY PREFER.

II. Presentation by Kathy Boyles which included an overview of the Community Improvement grant. She presented the details regarding hiring a contractor for the home grant program. Ron Doe Homes Inc. bid came in as lowest and polling the council for opinions resulted in a Motion by Rebecca Crawford, seconded by Craig Folsie to accept Ron Doe Homes Inc. Motion carried unanimously.

III. Public Forum: Citizens may issue comments for topics that do not appear on this agenda. Consistent with existing law, the City Council cannot discuss, deliberate or take action on any item or topic that is not so scheduled on this agenda. Public comments requiring action or deliberation of the council may be scheduled on subsequent Council Agendas. Comments limited to three (3) minutes.

a. Citizen Comments. No Comments were presented.

IV. Deport City Council recognized Red River County Sheriff Jimmy Caldwell for his many years of service to Deport and the area. The Mayor presented him with a plaque in recognition.

V. Consent item; Discuss/take action:

a. Monthly bills and purchase orders for December/ January 2021. Several Items were questioned and answered. Motion by Rebecca Crawford, seconded by Robert Bailey to accept the monthly bills. Motion carried.

b. Minutes for January 4, 2021 City Council Meeting. Rebecca Crawford requested a clarification to the date of monthly meetings and asked it to be changed from the last Monday of the month to the 4<sup>th</sup> Monday of the month. Motion by Rebecca Crawford, Seconded by Craig Folsie. Motion carried.

c. Financial Update.

- d. Monthly Activity reports for January 2020 including: 27 Work orders written, 17 completed. 10 outstanding. Council requested copies of work orders with details showing materials used, equipment and man power.
- e. Water report – Meters to be read on the 25<sup>th</sup> (if possible) Payment due by 10<sup>th</sup> of the month (unless otherwise stated on bills due to holidays or Sundays). Shut off by 20<sup>th</sup> no exception. Written notice by door knockers delivered by workers.

VII. Mayor's Report – tribute to Granny Floy who was on City Council and encouraged Mayor Francis to be active. Contact has been made by the people at Subway Corp.

VIII. Business-Discuss/Take action on:

- a. Hiring a contractor for the home grant program. Motion by Marilyn Glover, seconded by Craig Folse to approve KBB Grant Consultant. Motion carried.
- b. Ordinance appointing David Hamilton City Attorney. Motion by Marilyn Glover, seconded by Craig Folse to approve ordinance. Motion carried
- c. City Public Offices: 1) Safety of the work place environment. National Health Disaster regarding Covid-19 (Corona) virus and recommendations of the Center for Disease Control regarding limitations on crowd size and non-essential meetings. Motion by Rebecca Crawford to adopt and follow Governors orders and post in writing. Seconded by Robert Bailey. Motion carried.
- d. TCEQ complaints regarding solid waste dumping and outdoor burning at Charles Foster Park, and Ordinance prohibiting dumping and burning at the Park. Ordinance to be corrected as to the location of area of burn/dump violation. Motion to approve (without correction) by Rebecca Crawford, seconded by Marilyn Glover. Motion carried.
- e. Ordinance providing for disconnection of water services. Motion by Rebecca Crawford to accept the new Water Disconnect Ordinance with added corrections and additions. Water to be turned off if not paid within 10 days of delinquent notice.
- f. Revising the signature authority on City account at Guaranty Bank – Tabled to Executive Session
- g. Hiring a part time bookkeeper and/ or technical assistant – Tabled to Executive Session
- h. May election to address the City sales tax rate. To be placed on May ballot.

IX. City Council sitting as the Board of Adjustments.

- a. Public Hearing: Ordinance variance requested by Watson for installation of a "Tiny Home" at 314 N Jeffus.
- b. Consider / take action on Ordinance variance requested from Watson for construction of "Tiny Home" 314 N Jeffus.

Motion by Rebecca, seconded by Craig to Approve By Exception the Tiny Home addition requested by Patrick Watson. Motion carried.

**The Council convened to Executive Session at 8:47 P.M.**

X. Executive Session: Personnel issue, authority of Mayor in Type A City.

**Motion by Robert Bailey, Seconded by Craig Folsie to Reconvene into open session at 10:25 P.M. Motion carried.**

**XI. Consideration, discussion, and possible action from Execution Session**

f. VIII Revising the signature authority on City account at Guaranty Bank. Lisa Martin to be removed from all accounts. Rebecca Crawford made a motion to approve, seconded by Robert Bailey. Motion carried.

g. VIII Motion by Rebecca Crawford, seconded by Robert Bailey to hire Joel Kent Wright as TI for the City of Deport. City to post an ad for Part Time Bookkeeping employee to be reviewed by personnel committee. Motion carried.

XII. Motion by Rebecca Crawford to adjourn, seconded by Craig Folsie. Motion carried.

Executive Session(s): The City of Deport does not routinely list the items for executive session consideration; however, consistent with the authority cited below, the City may retire into executive session as permitted and as needed on agenda items, as authorized by Texas Government Code Sections 551.071 (Consultation with attorney); 551.072 (Deliberations regarding Real Property); 551.073 (Deliberations regarding Gifts and Donation); 551.074 (Personnel Matters); 551.076 (Deliberations regarding Security Devices); 551.087 (Deliberations regarding Economic Development negotiations); and 321.3022 (Confidential Sales Tax Information).”

I hereby certify that the above notice of meeting was posted at City Hall, 201 Main Street, Deport, Texas and on the city website on January 22, 2021 by 5:00 p.m. I hereby certify that the local News Media was properly notified on this meeting as stated above.

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